

Progress of actions arising from the Trust Board meeting held on Thursday 14 August 2025

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
14 August 2025 (approvals recorded in the formal minutes only)						
1		Integrated Performance Report (M3) To include vacancy figures in future IPR reports.	CPO C Teeney	TB 9.10.25	The vacancy figures are now included in the IPR.	5
2		UHL's Deliverables for 2025/26 – Q1 Progress Update (July 2025) To monitor, through the deliverables process, non-elective admissions which continue to increase, despite attendances remaining at plan level.	DCE S Barton	TB 13.11.25	Confirmed that this will be included in the November iteration of the deliverables update.	5
3		Health Equality and Inclusion Update To review disability representation within medical student cohorts and discuss with the Director of Health Equality and Inclusion and report back to Trust Board as necessary.	NED / DoHE&I T Robinson / R Abeyratne	TB 13.11.25	Complete – no further update required. Disability data is disclosed at the discretion of the individual, so it is very difficult to accurately determine if the underrepresentation of disabled people in the medical workforce originates from under-recruitment at medical school level.	5
4		Research and Innovation Quarterly Update To meet and discuss the proposals outlined in the Fragile X presentation received at Board and develop a plan to respond and inform Trust Board of the plan.	CE / DCE / CFO R Mitchell S Barton L Bond	TB 9.10.25	Meeting scheduled for 19 September 2025.	5
12 June 2025 (approvals recorded in the formal minutes only)						
1	144/25/3	Integrated Performance Report (M1) To provide an update to the Quality Committee regarding actions to address MRSA bacteraemia following the multi-professional summit which is looking into this issue.	CN J Hogg	QC 27.11.25	To be reported as part of the Trust Infection Prevention Assurance Committee / Infection Prevention Governance Update.	4
2	146/25/1	Resident Doctor – Guardian of Safe Working To include further details in a future report regarding high levels of exception reports in Respiratory Medicine.	MD A Furlong	TB 13.11.25	To be reported as part of the next quarterly update from the Guardian of Safe Working.	4
3	146/25/2	Security Service Video Follow Up Assurance Report To undertake an evaluation of the Safezone app.	CN J Hogg	RC 7.10.25	Report scheduled for Risk Committee on 7.10.25.	5

* Both numerical and colour keys are to be used in the RAG rating. If target dates are changed this must be shown using ~~strike through~~ so that the original date is still visible.

RAG Status Key:	5	Complete	4	On Track	3	Some Delay – expected to be completed as planned	2	Significant Delay – unlikely to be completed as planned	1	Not yet commenced
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Public Trust Board paper B

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
8 May 2025 (approvals recorded in the formal minutes only)						
3a	110/25/1	To provide an update to the Trust Board on emergency management plans in the event of a major disaster (such as the fire at Heathrow airport or power outage in Spain.)	COO J Melbourne	TB 9.10.25	Report scheduled (appended to the Audit Committee escalation report) for Trust Board on 9.10.25.	5
4	112/25/1	Freedom to Speak Up - Q4 and Annual Report To provide a progress report to the PCC on the recommendations made and provide an update through the escalation report to the Board	DCLA B Cassidy	PCC 27.11.25	To be scheduled accordingly.	4
10 April 2025 (approvals recorded in the formal minutes only)						
1	58/25/1	Neighbourhood Health Programme To request the ICB COO to provide the data behind models developed regarding scalability of services such as frailty.	CFO L Bond	Immediate	Information has been received from the ICB COO, on one initiative. Further details to be sought if possible. Further details to be sought and issue to be followed up outside of the meeting.	5
2	58/25/4	Sustainability / Green Plan To provide details of the cost implications of the refreshed Green Plan.	CN J Hogg	TB 9.10.25	Report scheduled at October Trust Board.	5
12 December 2024 (approvals recorded in the formal minutes only)						
1	384/24/4	Escalation Report – Audit Committee – 9 December 2024 To consider a report at Trust Board regarding Well Led Desk Top Assessment.	DCLA B Cassidy	TB 13.11.25	This action has been superseded as UHL has commissioned a peer led, well led review and this will report at the November Trust Board.	5

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