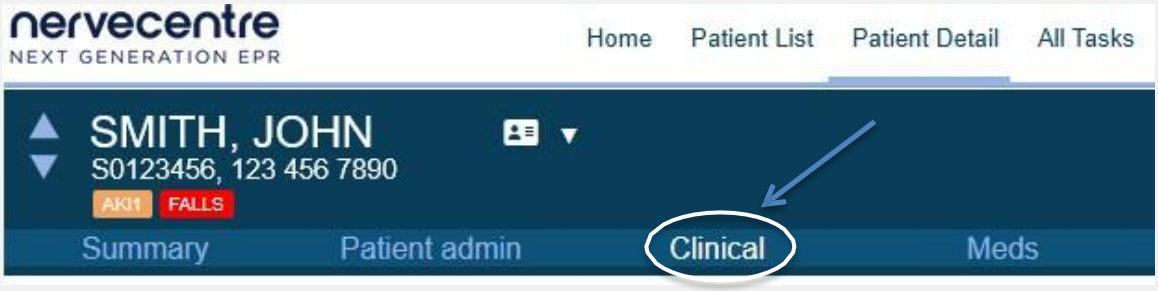
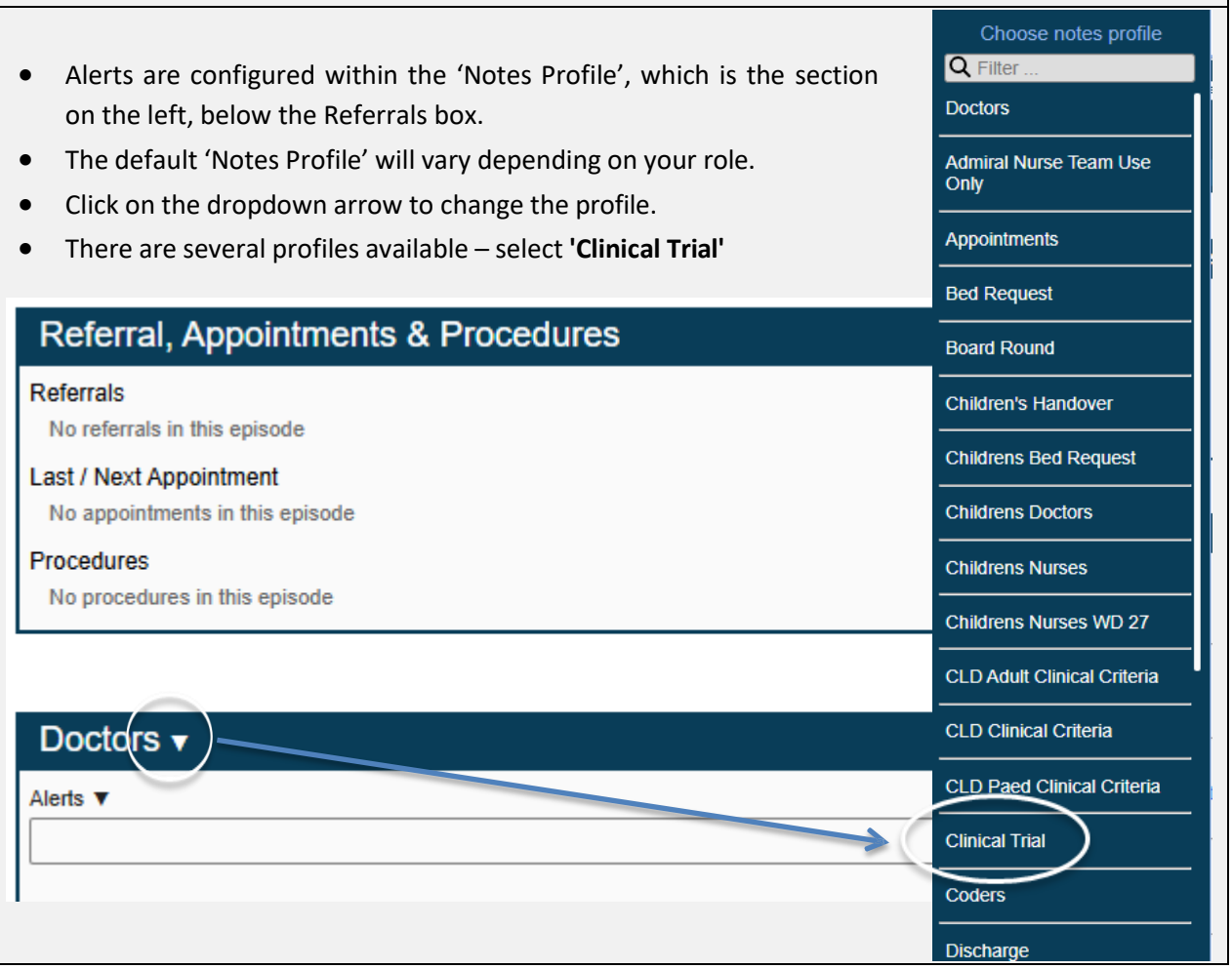
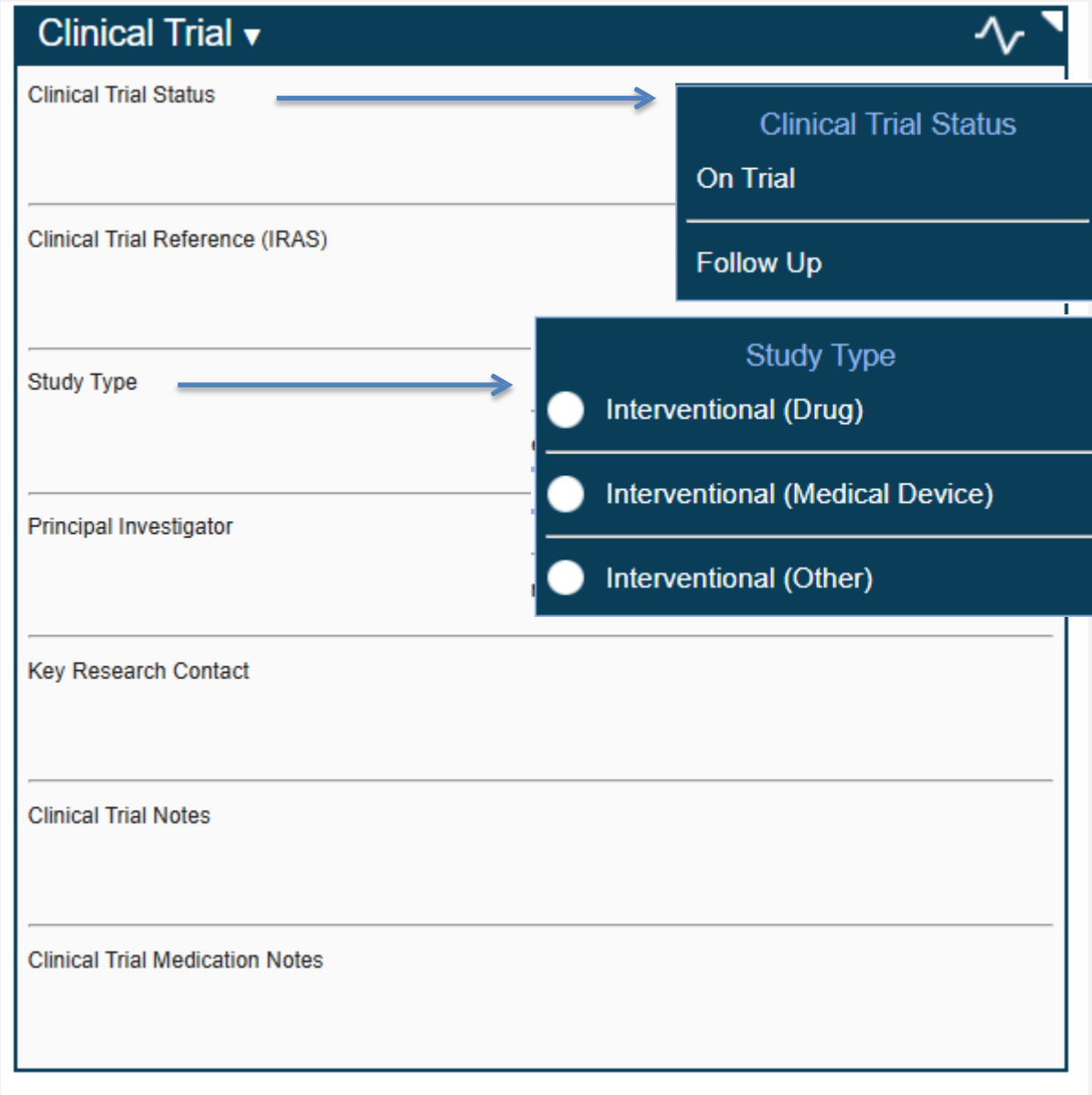
T-1060 Creating a Research Alert in Nervecentre

Step	Instructions
1	Login to the **Nervecentre EPR** and select the Patient you want to add an alert for
2	On the *Patient Detail* screen, select the Clinical View by clicking on the **Clinical** tab 
3	• Alerts are configured within the 'Notes Profile', which is the section on the left, below the Referrals box. • The default 'Notes Profile' will vary depending on your role. • Click on the dropdown arrow to change the profile. • There are several profiles available – select **'Clinical Trial'** 

4	On the form that appears, populate each section by clicking on the space below each heading, then selecting the appropriate response from the dropdown list, or entering freeform text. 
5	The **Principal Investigator** and **Key Research Contacts** fields are searchable, based on the UHL directory. If there is more than one PI, the 'Clinical Trial Notes' section can be used. For more details, see R&I SOP J-5016 Use of the Electronic Patient Record (EPR) for Research